FORMAT OF POWER OF ATTORNEY
FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL
(On Non – judicial stamp paper of Rs.20/- or such equivalent amount and document duly attested by notary public)

Sub: Supply of ……
Ref: Tender No. ……

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Power of Attorney

Know all men by these presents, we …… (name of the supplier and address of the registered office) do hereby constitute, appoint and authorize Mr. / Ms…… ……. (name and residential address) who is presently employed with us and holding the position of …… as our true and lawful attorney (hereinafter referred to as the "attorney"), to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to submission of our Proposal for this tender including signing and submission of the Proposal and all accompanying documents, attending the pre-bid meeting, providing information/responses to ……[Name of Authority], representing us in all matters before …… [Name of Authority], if selected, undertaking negotiations with …… [Name of Authority] prior to the execution of the Contract and generally dealing with ……[Name of Authority] in all matters in connection with our Proposal.

We hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, ……, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS …… DAY OF ……, 20……

For ……
(Signature)
(Name, Title and Address)

Accepted
……(Signature)
(Name, Title and Address of the Attorney)